



TO: All Chapter Presidents, and Society Members

15 February 2004

SUBJECT: 2003 Society Awards Cycle

FROM: Steven F. Mattern, OVP Awards

Greetings,

The time is here again to nominate those most deserving to be recognized for their efforts and contributions to the Society and the field of System Safety. These awards will be presented at the 22nd International System Safety Conference.

In recent years the number of nominations have been relatively low with only a couple of nominations per award category. I know that there are many individuals deserving of recognition for the work they do. It is up to their co-workers, associates, and local chapter members to nominate them for these awards. That is where you come in. I would like each member of the Society to make a concerted effort to ensure that those deserving of an award are nominated. . One approach Chapter Presidents may want to consider is to present Chapter Awards and forward those as nominations to the Society Awards process. The main point is to just nominate those deserving.

Attached are the awards criteria and submission requirements for all of the awards for the society. The award nominations must be submitted to the National Office no later than 15 May 2004. This deadline is critical to ensure that the awards board has adequate time to evaluate all of the nominations. Late submissions may not get the opportunity to be reviewed and a deserving candidate may miss out on proper recognition.

Also attached is a newly developed awards nomination form. You can print out a copy, fill it in by hand and fax or mail to the National Office. For those that possess Adobe Acrobat, the form can be filled out electronically, saved using the nominee name, and submitted via e-mail. The main objective, other than ease in nomination, is to place all nominees on a level playing field for the annual awards. We look forward to your submittals.

If you have any questions or need assistance in submission of your awards please feel free to contact me.

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